

Metric 5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Clarification Asked-  Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.  Circular/web-link/ committee report justifying the objective of the metric  Minutes of the meetings of student grievance committee, as per metric.

Response-

- 1) Office Order/ Proof of constitution and Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee are attached. **(Appendix-I)**

# Appendix-I



Date:-.11/07/2021

## Office Order

It has been resolved during the meeting of the trust on dated.:- 11/07/2021 to appoint Prof. Pravin N.Phatale Officiating Principal, Rajmal Puglia Institute of Management & Technology, Chandrapur to act as Chairman of **Anti- Ragging Committee** for the institute as per provisions of UGC/Gondwana University.

It is further decided in the meeting to form the committee having the members as follows:-

Sr. No.	Name	Designation	Status
1.	Prof. Pravin Phatale	Officiating Principal	Chairman
2.	Prof. Sonam Mehta	IQAC Co-Ordinator	Member
3.	Prof. Fouzia Mistry	Asst. Professor	Member
4.	Prof. Kiran Chandekar	Asst. Professor	Member
5.	Ms. Priti Ray	Girl Student	Student Member
6.	Mr. Junaid Sheikh	Boy Student	Student Member
7.	Dr. Shankar Tokal	Parent Representative	Member

The duties of the Anti-Ragging/ High Level Standing Committee arc as follows:-

1. To ensure compliance with the provision of Regulations as per University Notification for prevention of ragging in the campus.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.

All students and staff members are hereby informed to note the same and act accordingly.

Secretary,

  
**Principal in Charge**  
(Officiating Principal)  
**Rajmal Puglia Institute of Management  
& Technology, Chandrapur**

Campus : M.I.D.C. Road, DATALA Square, New Chandrapur M. - 9595373676, 9689114296, 9657402612

E-mail : info@rims.org.in | Office : Puglia Chambers, Gandhi Square, Chandrapur - 442 402 Phone/Fax No. : +91 7172-255109



Dt. 02/08/2021

## **Notice**

The meeting of Anti Ragging Committee is scheduled 4/08/2021, at 02.00 PM  
in Principal Cabin.

### **Agenda of the meeting:**

4. Introduction of committee.
5. Discussion regarding Prohibition of Ragging in the campus.
6. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

  
**Principal in Charge**  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



Date:-4/08/2021

**Members present in the meeting**

Sr. No.	Name	Designation
1	Prof. Pravin Phatale	Officiating Principal
2	Prof. Sonam Mehta	IQAC Co-Ordinator
3	Prof. Fouzia Mistry	Asst. Professor
4	Prof. Kiran Chandekar	Asst. Professor

*Khandekar*

PRINCIPAL

Principal in Charge

Rajmal Puglia Institute of Management  
& Technology, Chandrapur



## Minutes of Meeting

**Agenda 1.** Confirmation of Minutes of last meeting held on 4/08/2021.

**Resolution:**

Minutes of last meeting held on 4/08/2021 are read and unanimously approved.

**Agenda 2.** Discussion regarding Prohibition of Ragging.

**Resolution:**

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Prof. Pravin Phatale for his efforts in this regards.

**Agenda 3.** Issue with the permission of the Chair.

**Resolution:**

1. Prof.Sonam Mehta highlighted need of conducting Anti-Ragging Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session in session 2021-22 in the month of august at the time slot allocated for value added programs.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

  
**Principal in Charge**  
PRINCIPAL  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



**Action Taken Report of Meeting held on 4/08/2021**

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

*@hanelekar*

PRINCIPAL

**Principal in Charge**  
**Rajmal Puglia Institute of Management  
& Technology, Chandrapur**



Date:-.05/09/2022

## Office Order

It has been resolved during the meeting of the trust on dated.:- 05/09/2022 to appoint Prof. Pravin N.Phatale Officiating Principal, Rajmal Puglia Institute of Management & Technology, Chandrapur to act as Chairman of **Anti- Ragging Committee** for the institute as per provisions of UGC/Gondwana University.

It is further decided in the meeting to form the committee having the members as follows:-

Sr. No.	Name	Designation	Status
1.	Prof. Pravin Phatale	Officiating Principal	Chairman
2.	Prof. Sonam Mehta	IQAC Co-Ordinator	Member
3.	Prof. Fouzia Mistry	Asst. Professor	Member
4.	Prof. Kiran Chandekar	Asst. Professor	Member
5.	Ms. Priti Ray	Girl Student	Student Member
6.	Mr. Junaid Sheikh	Boy Student	Student Member
7.	Dr. Shankar Tokal	Parent Representative	Member

The duties of the Anti-Ragging/ High Level Standing Committee are as follows:-

1. To ensure compliance with the provision of Regulations as per University Notification for prevention of ragging in the campus.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.

All students and staff members are hereby informed to note the same and act accordingly.

Secretary,

  
**Principal in Charge**  
(Officiating Principal)  
**Rajmal Puglia Institute of Management  
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Dt. 02/03/2022


## **Notice**

The meeting of Anti Ragging Committee is scheduled 4/03/2022, at 02.00 PM in Principal Cabin.

### **Agenda of the meeting:**

4. Introduction of committee.
5. Discussion regarding Prohibition of Ragging in the campus.
6. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

  
**Principal in Charge**  
OFFICATING PRINCIPAL  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



Date:-4/03/2022

**Members present in the meeting**

Sr. No.	Name	Designation
1	Prof. Pravin Phatale	Officiating Principal
2	Prof. Sonam Mehta	IQAC Co-Ordinator
3	Prof. Fouzia Mistry	Asst. Professor
4	Prof. Kiran Chandekar	Asst. Professor

  
**Principal in Charge**  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



## Minutes of Meeting

**Agenda 1.** Confirmation of Minutes of last meeting held on 4/08/2021.

**Resolution:**

Minutes of last meeting held on 4/08/2021 are read and unanimously approved.

**Agenda. 2.** Discussion regarding Prohibition of Ragging.

**Resolution:**

Committee was happy and proud to state that, no any ragging case is reported in campus which states that, Institute campus is ragging free. All committee members were happy and given special thanks to Prof. Pravin Phatale for his efforts in this regards.

**Agenda 3.** Issue with the permission of the Chair.

**Resolution:**

1. Prof.Sonam Mehta highlighted need of conducting Anti-Ragging Session for the newly admitted students of first year. Through discussion was made and it is resolved to conduct session in session 2021-22 in the month of august at the time slot allocated for value added programs.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

  
**Principal in Charge**  
OFFICIATING PRINCIPAL  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



**Action Taken Report of Meeting held on 04/03/2022**

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

  
**Principal in Charge**  
OFFICIATING PRINCIPAL  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



Date:-04/08/2021

## Notice

The meeting of Women's Grievance Cell is scheduled on Friday, 06/08/2021,  
at 02.00 PM in Principal Office.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

*R. Handekar*  
**Principal in Charge**  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur

Approved by : Government of Maharashtra  
Affiliated to : Gondwana University, Gadchiroli

राजमल पुग्लिया संस्थान



N.M. PUGLIA TRUST'S

**RAJMAL PUGLIA INSTITUTE OF  
MANAGEMENT & TECHNOLOGY**

Date-06/08/2021

**ATTENDENCE**

SR.NO.	NAME	DESIGNATION	SIGN
1	Prof. Pravin Phatale	Officiating Principle	
2	Prof. Sonam Mehta	IQAC Coordinator	
3	Prof. Fouzia Mistry	Assistant Professor	
4	Prof. Kiran Chandekar	Assistant Professor	
5	Miss. Priti Ray	Student	
6	Mr. Juned Sheikh	Student	
7	Mr. Ajay Dhakate	Non Teaching Staff	

  
**Principal in Charge**  
Rajmal Puglia Institute of Mangemant  
& Technology, Chandrapur

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## Minutes of Meeting

**Agenda 1.** Introduction of committee.

**Resolution:**

All members given their self introduction. Prof. Pravin Phatale given overview about roles and responsibilities of the committee.

**Agenda 2.** Discussion regarding grievances of girl's students and ladies faculty.

**Resolution:**

Committee discussed regarding various aspects of grievances of girl's students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

**Agenda 3.** Issue with the permission of the Chair.

**Resolution:**

1. Prof. Sonam Mehta highlighted need of displaying Women's Grievances Cell on board in the campus.

Through discussion was made and it is resolved to display board of Anti Women's Grievances Cell in the institute campus at prominent places.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

*Rhandekar*

**Principal in Charge**

**Rajmal Puglia Institute of Management  
& Technology, Chandrapur**

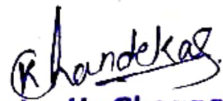
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**Action Taken Report of Meeting held on 06/08/2021**

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

  
**Principal in Charge**  
PRINCIPAL  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur





Date:-04/03/2022

## Notice

The meeting of Women's Grievance Cell is scheduled on Friday, 07/03/2022,  
at 02.00 PM in Principal Office.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding grievances of girls' students and ladies faculty.
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

  
OFFICIATING PRINCIPAL  
**Principal in Charge**  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur



**ATTENDENCE**

SR.NO.	NAME	DESIGNATION	SIGN
1	Prof. Pravin Phatale	Officiating Principle	
2	Prof. Sonam Mehta	IQAC Coordinator	
3	Prof. Fouzia Mistry	Assistant Professor	
4	Prof. Kiran Chandekar	Assistant Professor	
5	Miss. Priti Ray	Student	
6	Mr. Juned Sheikh	Student	
7	Mr. Ajay Dhakate	Non Teaching Staff	

*Khandekar*

OFFICIATING PRINCIPAL

**Principal in Charge**

**Rajmal Puglia Institute of Mangemant  
& Technology, Chandrapur**



## Minutes of Meeting

**Agenda 1.** Introduction of committee.

**Resolution:**

All members given their self introduction. Prof. Pravin Phatale given overview about roles and responsibilities of the committee.

**Agenda. 2.** Discussion regarding grievances of girl's students and ladies faculty.

**Resolution:**

Committee discussed regarding various aspects of grievances of girl's students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

**Agenda 3.** Issue with the permission of the Chair.

**Resolution:**

1. Prof. Sonam Mehta highlighted need of displaying Women's Grievances Cell on board in the campus.

Through discussion was made and it is resolved to display board of Anti Women's Grievances Cell in the institute campus at prominent places.

As there were no issues to discuss, meeting concluded with vote of thanks to all present.

  
OFFICIATING PRINCIPAL

**Principal in Charge**  
Rajmal Puglia Institute of Management  
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राजमल पुग्लिया प्रबंधन प्रौद्योगिकी संस्थान



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**RAJMAL PUGLIA INSTITUTE OF  
MANAGEMENT & TECHNOLOGY**

**Action Taken Report of Meeting held on 06/08/2021**

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

  
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**Principal in Charge**  
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Date-26/07/2021

## Office Order

As per the direction recommended by UGC & the Administration Body Of Gondwana University, **Grievance Redressal Committee** has been constituted for the Academic Year 2021-22. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parent, interested party, etc.

Sr. No.	Name	Designation	Status
1	Prof. Pravin Phatale	Officiating Principal	Chairman
2	Prof. Sonam Mehta	IQAC Coordinator	Member
3	Prof. Fouzia Mistry	Asst. Professor	Member
4	Prof. Kiran Chandekar	Asst. Professor	Member
5	Ms. Priti Ray	Student	Student Member
6	Mr. Junaid Sheikh	Student	Student Member
7	Mr. Ajay Dhakate	Non-Teaching Staff	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

Copy to:

1. IQAC Coordinator
2. Teaching Staff
3. All the members of Committee
4. College Notice Boards
5. Website
6. Office Copy

  
Principal in Charge  
(Officiating Principal)  
Rajmal Puglia Institute of Management  
& Technology, Chandrapur

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Date-08/09/2022

## Office Order

As per the direction recommended by UGC & the Administration Body Of Gondwana University, **Grievance Redressal Committee** has been constituted for the Academic Year 2022-23. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parent, interested party, etc.

Sr. No.	Name	Designation	Status
1	Prof. Pravin Phatale	Officiating Principal	Chairman
2	Prof. Sonam Mehta	IQAC Coordinator	Member
3	Prof. Fouzia Mistry	Asst. Professor	Member
4	Prof. Kiran Chandekar	Asst. Professor	Member
5	Ms. Priti Ray	Student	Student Member
6	Mr. Junaid Sheikh	Student	Student Member
7	Mr. Ajay Dhakate	Non-Teaching Staff	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

Copy to:

1. IQAC Coordinator
2. Teaching Staff
3. All the members of Committee
4. College Notice Boards
5. Website
6. Office Copy

  
**Principal in Charge**  
(Officiating Principal)  
**Rajmal Puglia Institute of Management  
& Technology, Chandrapur**